

Work Opportunity Tax Credits (WOTC) for Cleaning Contractors

Lower your taxable income through tax credits available due to hiring qualifying employees.



Did you know that, according to a [July 2020 IBISWorld report](#), profit margins in the U.S. cleaning industry are projected to increase only marginally – a tenth of a percent – over the course of the next five years? Then, factor in over 50% of your expenses being eaten up by employee wage and benefits, and your bottom line is dwindling by the second. It's never been more important for your cleaning company to save money when and where you can, leaving nothing on the table.

The good news for you is there is likely already savings you could be taking advantage of simply by hiring eligible employees and filing for tax credits through [the WOTC program](#).



What is WOTC?

Work Opportunity Tax Credits (WOTC) are available for employers hiring in defined target groups to effectively lower your company's taxable income so you're paying fewer taxes and ultimately, saving more money. In fact, you can qualify for up to \$9,600 in tax credit per eligible hire — those are savings that can quickly add up.

How does it work?

You don't have to change your hiring processes to take advantage of these tax credits. Likely, you're hiring from qualified target groups. It's just a matter of collecting the right data at the right time and completing the appropriate forms.

Start by collecting general information from your new employee including their name, Social Security number and contact information. Then, your new hire needs to complete [a certification form from the IRS](#) and from the [Department of Labor](#). These forms need to be completed and filed within 28 days after employment begins.

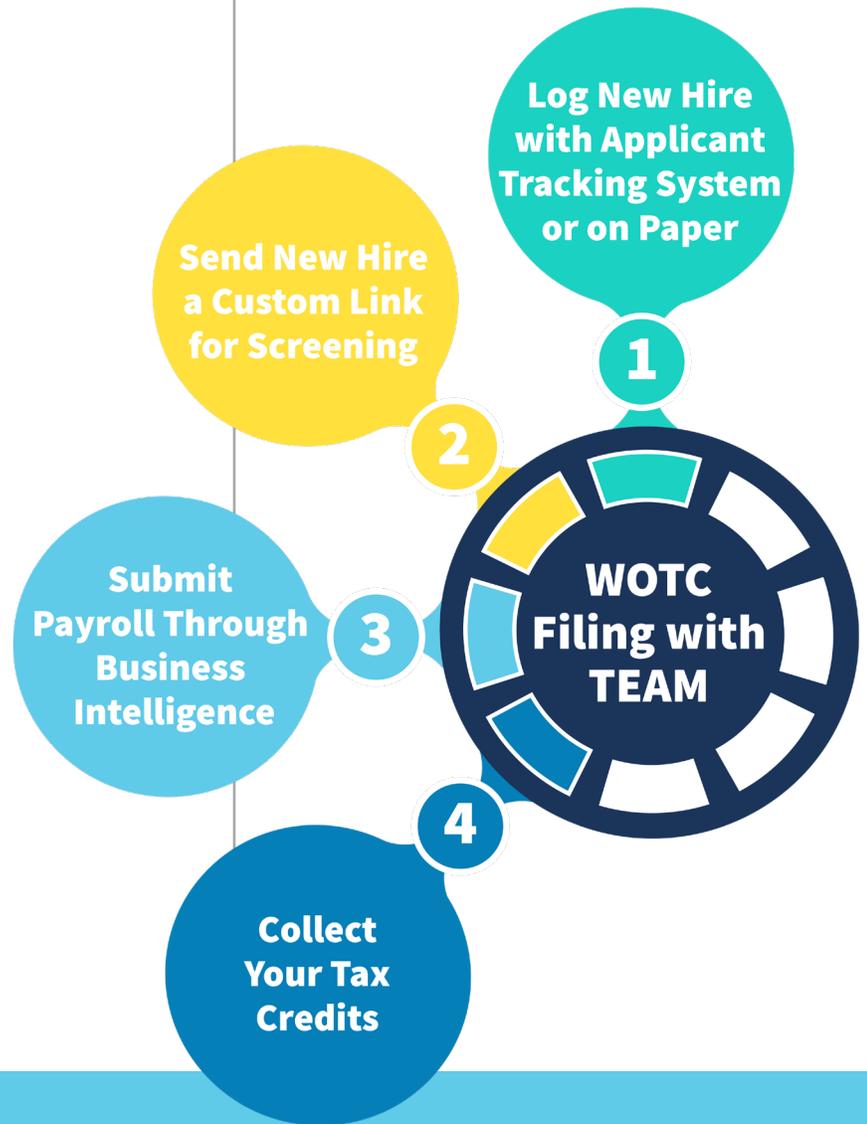
Who qualifies?

Eligible target groups include:

- Qualified veterans
- Ex-felons
- Long-term unemployment recipients
- Supplemental Nutrition Assistance Program (SNAP) recipients
- Qualified IV-A recipients
- Designated Community Residents (DCR)
- Vocational rehabilitation referrals
- Summer youth employees
- Supplemental Security Income (SSI) recipients
- Long-term family assistance recipients

How can I start saving money?

Let's be real. This process can be complicated and time-sensitive. Plus, manual submissions are tedious and frustrating for employers. But, as a TEAM customer, we make this process simple for you. If you're a user of our applicant tracking and onboarding solution, we offer WOTC as a service that is directly embedded into your onboarding process, ensuring 100% of your new-hires are screened for WOTC eligibility. We also offer a stand-alone service that sends newly hired employees an automated screening email via a custom link for your business. Then, you're able to extract all the employee data you need from WinTeam to make WOTC filing easy. Want the process to be even easier? We have ready-made reporting set up through our Business Intelligence (BI) software solution that offers payroll details required for WOTC filing. And, TEAM takes it one step further by completing the filing steps for you, giving you a true one-stop-shop to help you save money on your bottom line.



**Interested in having TEAM help you save money with WOTC?
Contact SalesStaff@teamsoftware.com.**

TEAM Software

TEAM Software develops market-leading financial, operations and workforce management solutions for contractors with distributed workforces, with a focus on the cleaning and security industries in North America, Australia and the U.K. and Ireland. TEAM's fully integrated, holistic technology reduces risk and costs and drives efficiency, profitability and growth. Founded in 1989, TEAM is headquartered in Omaha, Nebraska, USA. For more information, visit teamsoftware.com.