

The Operational Services Division is pleased to share the most recent COMMBUYS system updates.

Brief Description	Current Experience	New Experience
Parentheses Permitted in File Attachment Names	Parentheses are not allowed in File Attachment names.	Users may upload and download files with parentheses in file names. This functionality provides a more flexible and consistent file handling experience.
Improved Process to Close Bid Solicitations	Purchasers may encounter errors when attempting to close a Bid Solicitation with many vendors.	Purchasers may successfully close Bid Solicitations after entering the required reason and notes and confirming the action.
Enhanced Search Results through Best Match Sorting	Search results primarily are sorted based upon date, newest to oldest.	Search result sorting adjusts based on the search type. Keyword searches default to Best Match, prioritizing the most relevant results, while structured searches and browsing continue to use the appropriate date-based default sorting for each document type.
Improved Advanced Search Prioritizes Best Match Results	Advanced Search results follow the standard default sorting.	When Users search using text or keywords, results with the Best Matches appear first. This improvement applies to searches for Purchase Orders, Requisitions, Contracts/Blankets, Solicitations, and Vendors.
Visual Enhancement for Sortable Columns within Bids – Closed Page	Sortable columns on the Bids – Closed page are not clearly identified.	Sortable column headings are displayed as clickable links, clearly showing Users which columns may be sorted in ascending or descending order.

Executive Branch — Level III Agency Updates

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Workflow Change for CLM Procurement Exceptions	Purchasers must select a specific User from the OSD Legal approver section of the Exception form.	Purchasers may bypass the step to add an OSD Legal and CCPO approver. Exceptions must be approved by the Agency approver and then routed to OSD for review and approval determination.
New Procurement Exception Question on Bid General Tab	A Procurement Exception question is not asked during Bid creation.	Purchasers are prompted to answer the question: “Is this Bid associated with a procurement exception request?” If Yes, Purchasers are prompted to enter the waiver Strategy ID.

Refer questions to the [OSD Help Desk](#) at 888-627-8283.